

# Tourism and Catering Workshop wordlist

## Notes – Poznámky

[C] countable	počítatelné podst. jméno
[U] uncountable	nepočítatelné podst. jm.
[pl] plural	množné číslo
[sg] singular	jednotné číslo
adj adjective	přídavné jméno
adv adverb	příslovce
noun	podstatné jméno
phrasal verb	frázové sloveso
prep preposition	předložka
verb	sloveso
op. opposite	slovo opačného významu
informal	neformální

## A

- accept** *verb* to agree to take sth that sb offers you přijmout, přijímat
- accident** *noun* [C] an unpleasant event that happens unexpectedly and causes damage, injury or death nehoda
- accommodation** *noun* [U] a place to live or to stay in ubytování
- accounts** *noun* [pl] a record of all the money that a person or business has received or paid out účty
- action-packed** *adj* full of exciting events and activity nabitý akcemi/činností
- advice** *noun* [U] an opinion that you give sb about what he/she should do rada
- advise** *verb* to tell sb what you think they should do radit
- agency** *noun* [C] a business that provides a particular service agentura
- aggressive** *adj* ready or likely to fight or argue agresivní, útočný
- airline** *noun* [C] a company that sells flights for people or things in an aeroplane aerolinka, aerolinie
- aisle** *noun* [C] a passage between the rows of seats on a plane ulička v letadle
- angel** *noun* [C] a spirit who is believed to live in heaven with God. In pictures angels are usually dressed in white, with wings. anděl
- apartment** *noun* [C] a set of rooms rented for a holiday. apartmán, byt (v hotelu) o několika pokojích s příslušenstvím
- applicant** *noun* [C] a person who applies for sth, especially a job, a place at a university, etc. uchazeč/ka (o práci, místo na univerzitě atd.)
- application** *noun* [C, U] a formal written request, especially for a job, a place at a university, etc. přihláška
- apply** *verb* apply (to sb) (for sth) to ask for sth formally, in writing, especially a job písemně požádat (koho) (o co)

- appropriate** *adj* suitable or right or a particular situation, person, use, etc. vhodný, přiměřený, příslušný  
 ► **appropriateness** *noun* [U] vhodnost
- arms** *noun* [pl] weapons, especially those that are used in war zbraně
- arrangement** *noun* [C, usually pl] a plan or preparation that you make so that sth can happen uspořádání, úprava; dohoda
- arrival** *noun* [U, C] the act of coming or being brought to a place příjezd
- artists' colony** *noun* [C] a group of people who share the same interest in art and who live together in the same city umělecká kolonie/čtvrť/část města
- assistant** *noun* [C] a person who helps sb in a more important position asistent/ka, pomocná síla
- attitude** *noun* [C] the way you think, feel or behave přístup, postoje
- attraction** *noun* [C] an interesting or enjoyable place to go or thing to do atrakce, lákadlo, zajímavost
- awareness** *noun* [U, singular] knowledge that sth exists and is important; interest in sth vědomí, uvědomění

## B

- B&B** (Bed and Breakfast) *noun* [U, C] a place to stay in a hotel, etc. that consists of a room for the night and breakfast the next morning; a place that provides this type of accommodation pokoj se snídaní (způsob ubytování v penzionu či hotelu)
- babysitting service** *noun* [U] a service provided by a hotel, in which sb takes care of your children while you go out for the evening hlídání dětí (služba poskytovaná hotelem)
- backpack** *noun* [C] batoh
- backpacking** *noun* [U] the activity of going walking with your clothes, etc. in a large bag, usually on a metal frame, that you carry on your back (a backpack) pěší turistika s batohem na zádech
- baggage claim** *noun* [U] the place at an airport where you get your suitcases, etc. after you have flown místo, kde se na letišti vyzvedávají zavazadla
- baggage locker** *noun* [C] a small cupboard that can be locked, where you can leave your clothes, bags, etc. while you play a sport or go somewhere uzamykatelná skříňka
- banquet** *noun* [C] a formal meal for a large number of people, usually for a special occasion, at which speeches are often made banket, recepcce
- bar person** *noun* [C] person whose job is to serve drinks in a pub, etc. obsluhující u baru
- bar staff** *noun* [C, usually sing, U] the people who work behind a bar, serving drinks to customers, etc. obsluha u baru
- beautiful** *adj* very pretty or attractive; giving pleasure to the senses krásný
- beginner** *noun* [C] a person who is starting to do sth and cannot do it very well yet začátečník/začátečnice
- beverage** *noun* [C] any type of drink except water nápoj
- be your own boss** *idiom* to work for yourself and make your own decisions být si svým vlastním šéfem, šéfovat si
- birdwatching** *noun* [U] the activity or hobby of watching and identifying different birds in their natural surroundings pozorování a identifikace ptáků ve volné přírodě
- board(1)** *noun* 1 [U] a price for a room in a hotel, etc. which includes breakfast and an evening meal ubytování s polopenzí 2 [C] a piece of wood, or other strong material, that is used for writing on by teachers, etc. prkno, tabule
- board(2)** *verb* (be boarding) when a plane or ship is boarding, it is ready for passengers to get on vstoupit na palubu čeho, nastoupit kam, nalodit se, nalodovat se (být ve stavu nalodování)
- boil** *verb* to cook sth or be cooked in boiling water (at a temperature of over 100°C) vařit
- book** *verb* to arrange to have or do sth at a particular time zamluvit, rezervovat (si)
- break** *noun* [C] a short holiday krátká dovolená
- breathtaking** *adj* extremely surprising, beautiful, etc. beroucí dech, úžasný, závratný
- brochure** *noun* [C] a small magazine or book with pictures and information about sth or advertisements for sth brožura
- Buddhist** *noun* [C] a person whose religion is Buddhism (an Asian religion based on the teaching of Buddha) budhista ► **Buddhist** *adj* budhistický
- budget** *adj* (informal) very cheap velmi levný
- busy** *adj* (used about a period of time) full of activity and things to do rušný
- by** *prep* used with *the* to show the period or quantity used for measuring sth: *All temporary staff are paid by the hour.* (Všichni současní zaměstnanci jsou placeni od hodiny) podle (měřítka, na základě čeho)

## C

- calm** *adj* not excited, worried or angry; quiet klidný, tichý
- cancel** *verb* to stop sth that you have asked for or agreed to zrušit

**cancellation** *noun* [C] something that has been cancelled zrušení  
**capsule** *noun* [C] the part of a spacecraft, etc. in which people travel kosmická kabina (kosmonauta)  
**casino** *noun* [C] public building or room where people play gambling games for money kasino  
**catering** *noun* [U] the business of providing food and drink at social events or meetings poskytování pohostění/stravy  
**centrally-located** *adj* situated in the centre of a city, town or village umístěný v centru  
**charge** *noun* 1 [C, U] (~ for sth) the amount of money that you must pay for sth platba (za co) 2 [U] (**in charge of sb/sth**) a position of control over sb/sth; responsibility for sb/sth mít na starosti koho/co, být zodpovědný za koho/co  
**check** *verb* to make sure of sth kontrolovat, ujistit se  
**check in** *phrasal verb* to go to a desk in a hotel or at an airport and tell an official that you have arrived zaregistrovat se, přihlásit se k pobytu (v hotelu), odbavit se (na letišti)  
**check-in** *noun* 1 [C,U] the place where you go first when you arrive at an airport, to show your ticket, etc. odbavení zavazadel 2 [U] the act of showing your ticket, etc. when you arrive at an airport or a hotel zaregistrování  
**check sb in** *phrasal verb* to check a person's passport, ticket, etc. and make sure that everything is in order when they arrive at a hotel or an airport zaregistrovat, odbavit koho  
**chef** *noun* [C] a professional cook, especially a senior cook in a restaurant, hotel, etc. šéfkuchař  
**childcare** *noun* [U] the job of looking after children, especially while their parents are at work péče o děti  
**click** *verb* (**click on sth**) to choose a particular item on a computer screen by pressing one of the buttons on the mouse kliknout (kliknout na co)  
**climax** *noun* [C] the most important and exciting part of sth vyvrcholení  
**cocktail** *noun* [C] a drink made from a mixture of alcoholic drinks and fruit juices koktejl, míchaný nápoj  
**comfortable** *adj* making you feel physically relaxed, warm enough and without pain pohodlný  
**commentary** *noun* [C] a spoken description of an event that is given while it is happening komentář  
**communicate** *verb* (~ with sb) to share and exchange information, ideas or feelings with sb komunikovat (s kým)  
**complain** *verb* (~ about sth) to say that you are not satisfied with or happy about sth stěžovat si (na co)

**complaint** *noun* [C] (~ about sth) a statement that says you are not satisfied or happy about sth stížnost (na co)  
**conference** *noun* [C] a large official meeting, usually lasting for a few days, at which members of an organization, a profession, etc. come together to discuss important matters konference  
**conference suite** *noun* [C] a set of rooms, usually in a hotel, that are used for conferences konferenční prostory/sál  
**confirmed** *adj* definite and correct potvrzený, ztvrzený  
**corporate** *adj* shared by all the members of a group or an organization společný  
**countless** *adj* very many nesčetný, mnohý  
**courier** *noun* [C] a person who works for a tour operator and whose job is to look after a group of tourists when they are on holiday delegát/ka  
**courteous** *adj* polite and pleasant, showing respect for other people zdvořilý; dvorný, galantní  
**courtesy** *noun* [U] polite and pleasant behaviour that shows respect for people zdvořilost, galantnost  
**covering letter** *noun* [C] a letter containing information that you send with sth else, especially a CV, when you are applying for a job doporučující/průvodní dopis  
**cramped** *adj* not having enough space; small stísněný, nacpaný  
**creative** *adj* using skill or imagination to make or do new things tvořivý, kreativní  
**crèche** *noun* [C] a place where small children are looked after while their parents are working, shopping, etc. jesle, dětský koutek  
**credit card** *noun* [C] a small plastic card that you can use to buy goods and services and pay for them later kreditní karta  
**currency** *noun* [C, U] the system or type of money that a particular country uses měna  
**customer** *noun* [C] a person who buys things in a shop, restaurant, etc. zákazník/zákaznice  
**customs** *noun* [pl] the place at an airport, etc. where government officials check your luggage to make sure you are not bringing goods into the country illegally celnice, celní úřad  
**CV** *noun* [C] a formal list of your education and work experience that you send when you are looking for a job životopis

## D

**day-to-day** *adj* involving the usual events or tasks of each day každodenní

**deal** *noun* [C] an agreement or arrangement, especially in business ujednání, dohoda, kontrakt  
**deal with sb** *phrasal verb* to treat sb in an appropriate way, according to who you are talking to, managing, etc. jednat s kým  
**deal with sth** *phrasal verb* to take action in a particular situation in order to solve a problem, complete a task, etc. to handle sth řešit co, potýkat se s čím  
**delicious** *adj* having a very pleasant taste or smell vyjímečně chutný, vynikající chuti  
**department** *noun* [C] one of the sections into which an organization (for example a school or a business) is divided katedra, oddělení, rajón, sekce  
**departure** *noun* [U, C] the act of leaving or going away from a place odjezd  
**depend on sb/sth** *phrasal verb* to be able to trust sb/sth to do sth; to rely on sb/sth záviset na kom/čem  
**deserted** *adj* empty, because all the people have left opuštěný  
**design** *verb* to decide how sth will look, work, etc. especially by drawing plans navrhnout  
**dessert** *noun* [C] something sweet that is eaten after the main part of a meal moučník, dezert  
**destination** *noun* [C] the place where sb/sth is going on a journey cíl cesty, destinace  
**destroy** *verb* to damage sth so badly that it can no longer be used or no longer exists zničit  
**details** *noun* [pl] all the information and facts about sth podrobnosti, detaily  
**diplomatic** *adj* good at dealing with people without offending or upsetting them diplomatický, obratný, taktický  
**direct sunlight** *noun* [U] the strongest rays of light from the sun přímé sluneční světlo  
**disabled** *adj* unable to use a part of your body properly because of an accident or illness postižený  
**discount** *noun* [C, U] a lower price than usual; a reduction sleva, cena se slevou; sleva, rabat  
**discreet** *adj* careful in what you say or do so as not to cause embarrassment or difficulty for sb taktní, dikrétní, ohleduplný, šetrný, rezervovaný  
**dive** *verb* to swim underwater wearing breathing equipment, collecting or looking at things potápět se  
**domestic flight** *noun* [C] a trip by plane to and from places inside a country vnitrostátní let  
**doorman** *noun* [C] a man, often in uniform, whose job is to stand at the entrance to a large building such as a hotel, and open the door for visitors, find them taxis, etc. portýr, vrátný (hotelu, kina, baru)

**dormitory** *noun* [C] a room for several people to sleep in, especially in a school or hostel společná ložnice (forma ubytování)

**double room** *noun* [C] a bedroom with a bed for two people dvoulůžkový pokoj s manželskou postelí (Srovnej s twin bedroom.)

## E

**education** *noun* [C, usually singular, U] the teaching or training of people, especially in schools vzdělávání, vzdělání

**efficient** *adj* able to work well without making mistakes or wasting time and energy výkonný

**e-mail address** *noun* [C] the details of where an electronic message can be sent to sb elektronická adresa

**emphasis** *noun* [C, U] special attention or importance důraz, zdůraznění, vyzdvižení

**employ** *verb* to pay sb to work for you zaměstnat, zaměstnávat

**employee** *noun* [C] a person who works for sb zaměstnanec

**enclose** *verb* to surround sb/sth with a wall, etc. obestavět

► **enclosed** *adj* obestavený

**energetic** *adj* full of energy and enthusiasm energický, rázný, činný, aktivní

**engineer** *noun* [C] a person whose job is to design, build or repair engines, machines, etc. inženýr/ka; technik/technička

**en suite** *adj, adv* (used about a bedroom) having a private connecting bathroom ložnice v hotelu s vlastní koupelnou

**enthusiastic** *adj* (~ about) full of excitement and interest in sth nadšený (čím)

**event** *noun* [C] a planned public or social occasion událost

**excursion** *noun* [C] a short trip that a group of people make for pleasure výlet, exkurze

**existing** *adj* that is already there or being used; present existující; současný

**expedition** *noun* [C] an organized journey with a particular purpose, especially to find out about a place that is not well known expedice, výprava

**expensive** *adj* costing a lot of money drahý

**experience** *noun* [U] the things you have done in your life and/or your work zkušenost(i)

**expert** *noun* [C] a person who has a lot of special knowledge or skill odborník/odbornice, expert/ka

**expiry date** *noun* [C] the date after which a credit card, etc. can no longer be used datum projití/ztráty platnosti; datum skončení záruční doby

**extensive** *adj* large in area or amount obrovský, extenzivní

## F

**facilities** *noun* [pl] services, buildings, equipment, etc. that make it possible to do sth vybavení, příslušenství, zařízení

**family room** *noun* [C] a room in a hotel for three or four people, especially parents and children pokoj pro rodinu s dětmi

**family-run** *adj* managed by one family rather than a company spravovaný/vedený rodinou

**famous** *adj* well known to many people známý

**financial district** *noun* [C] an area of a city where all the banks, finance companies, etc. are finanční čtvrť

**fit** *adj* strong and in good physical health (especially because of exercise) v kondici, fit

**fitness centre** *noun* [C] (also **fitness room**) a room or group or building with equipment for doing physical exercise fitness centrum

**flight attendant** *noun* [C] a person whose job is to serve and look after people travelling on an aeroplane letuška, steward/ka

**forest** *noun* [C] a large area of land that is covered with a lot of trees les

**friendly** *adj* behaving in a kind and open way přátelský

**front of house** *noun* [U] the part of the hotel business that involves dealing directly with the public část podniku zabývající se stykem s veřejností

**fry** *verb* to cook sth or to be cooked in hot fat or oil smažit

► **fried** *adj* smažený

**full board** *noun* [U] a price for a room in a hotel, etc. which includes breakfast, lunch and an evening meal ubytování s plnou penzí

**fully booked** *adj* having no more rooms, tables, tickets, etc. available zcela vyprodáno/obsazeno

**function** *noun* [C] a social event or official ceremony slavnost, společenský podnik, slavnostní setkání

## G

**gesture** *noun* [C] a movement of the hand, head, etc. that expresses sth gesto

**get on/along with sb; get on/along (together)** *phrasal verb* to have a friendly relationship with sb mít přátelský vztah ke komu, vycházet dobře s kým; vycházet spolu dobře/přátelsky

**graduate** *noun* [C] a person who has a first degree from a university, etc. absolvent/ka vysoké školy

**grill** *verb* to cook sth or to be cooked in very strong heat that comes from above or below the meat, etc. ► **grilled** *adj* grilovat

**guest** *noun* [C] a person who is staying at a hotel, etc. host

**gym** *noun* [C] a room with machines and equipment for doing physical exercise, in a school, a hotel, etc. tělocvična

## H

**hairdryer** *noun* [C] a machine that dries your hair by blowing hot air through it fén, vysoušeč vlasů

**half board** *noun* [U] a price for a room in a hotel, etc. which includes breakfast and an evening meal ubytování s polopenzí

**hand baggage** *noun* [U] a small bag that you can keep with you on a plane příruční zavazadlo

**handle** *verb* to deal with or control sb/sth jednat s kým, ovládat koho/co

**healthy** *adj* not often ill; strong and well zdravý

**heritage** *noun* [U] the history, traditions, etc. that a country has had for many years and that are considered an important part of its character dědictví

**high season** *noun* [U, singular] the time of year when a hotel or tourist area receives most visitors (opposite: **low season**) hlavní sezóna (op. mimo sezónu)

**homepage** *noun* [C] the first of a number of pages of information on the Internet that belongs to a person or an organization. A homepage contains connections to other pages of information. domovská/počáteční stránka

**housekeeping** *noun* [C] the work involved in looking after a house or an organization so that it runs well vedení domácnosti; hospodaření

**house wine** *noun* [U, C] the cheapest wine that is available in a particular restaurant, not usually listed by name on the menu rozlévaný/konzumní víno

## I

**ideal** *adj* the best possible; perfect ideální; perfektní

**immodest** *adj* not considered to be socially acceptable by most people nemravný, nestoudný

**improve** *verb* to become or to make sth better zlepšit (se)

**in advance (of sth)** *idiom* before a particular time or event. He was well advance of his time. – Předstihl svou dobu. před



**in/into reverse order** *idiom* starting with the last one and going backwards to the beginning v opačném pořádku/sledu

**inclusive** *adj* having the total cost, or the cost of sth that is mentioned, contained in the price včetně, obsahující/zahrnující vše

**independent** *adj* (~ of) confident and free to do things without needing help from other people nezávislý (na)

**indoor** *adj* situated, done or used inside a building (opposite: outdoor) vnitřní, krytý (op. venkovní)

**inhospitable** *adj* (of people) not giving a polite and friendly welcome to guests nepohostinný

**in-house** *adj* existing or happening inside a company or an organization (vnitro)podnikový, existující nebo prováděný u společnosti/firmy

**inland** (*adj, adv*) away from the coast or borders of a country vnitrozemský; ve/do vnitrozemí

**international flight** *noun* [C] a trip by plane to or from a foreign country mezinárodní let

**Internet access** *noun* [U] a service provided by a hotel which allows guests to use a computer and connect with the Internet přístup k Internetu

**Internet cafe** *noun* [C] a cafe or bar with computers on which customers can use the Internet, send e-mails, etc. internetová kavárna

**interpreter** *noun* [C] a person whose job is to translate what sb is saying immediately into another language tlumočník/tlumočnice

**IT** *noun* [U] Information Technology; the study or use of electronic equipment, especially computers, for collecting, storing and sending out information informační technologie (někdy zjednodušeně – počítače)

## L

**large** *adj* big obrovský, rozsáhlý

**last-minute** *adj* at the latest possible time na poslední chvíli

**laundry** *noun* [U] clothes, etc. that need washing or that are being washed špinavé prádlo

**laundry service** *noun* [C] a service provided by a hotel, in which sb washes and irons your clothes for you praní prádla (druh hotelové služby)

**leader** *noun* [C] a person who leads a group of people vůdce/vůdkyně

**left luggage** *noun* [C] a place where you can pay to leave bags or suitcases for a short time, for example at a railway station úschovna zavazadel

**lifeguard** *noun* [C] a person at a beach or swimming pool whose job is to rescue people who are in difficulty in the water plavčík/plavčice

**lifestyle** *noun* [C] the way that you live životní styl

**limestone** *noun* [U] a type of white stone that is used in building and in making cement vápenec

**limousine service** *noun* [C] a service provided by a company, in which a limousine (= a long expensive car) takes you where you want to go in exchange for money poskytování limuzín/ přepychových aut (druh hotelové služby)

**link** *noun* [C] (computing) a reference to another document that takes you there when you click on it odkaz

**liquid** *noun* [C] a substance, for example water, that is not solid or a gas and that can flow or be poured kapalina

**little-known** *adj* not known about by many people málo známý

**locally-owned** *adj* belonging to people who live in the same area ve vlastnictví místních obyvatel

**location** *noun* [C] a place or position umístění

**look after sb/sth** *phrasal verb* to be responsible for or take care of sb/sth starat se o koho/co

**look forward to sth/to doing sth** *phrasal verb* to think with pleasure about sth that is going to happen in the future těšit se na co/dělení čeho

**low-fare** *adj* cheap levný

**luxurious** *adj* very comfortable; full of expensive and beautiful things luxusní, přepychový

**luxury** *noun* [U] the enjoyment of special and expensive things, especially food, drink and accommodation luxus, přepych

## M

**magnificent** *adj* extremely impressive and attractive nádherný, skvělý, skvostný, velkolepý

**maid** *noun* [C] a woman whose job is to clean the rooms in a hotel pokojská

**main course** *noun* [C] the most important part of a meal hlavní chod

**maintain** *verb* to make sth continue at the same level, standard, etc. udržovat, zachovávat

**major** *adj* very large, important or serious hlavní

**manage** *verb* to control or be in charge of a business, a team or people, an organization, etc. vést/ mít pod kontrolou podnik/tým lidí/organizaci

**manager** *noun* [C] a person whose job is to control a business, a shop, a hotel, etc. or part of an organization vedoucí, ředitel/ka, manažér/ka

**marketing campaign** *noun* [C] a planned series of activities and advertisements that are intended to make people want to buy a particular product or service odbytová kampaň

**mashed** *adj* (used about potatoes, etc.) that have been crushed into a soft mass mačkané/štouchané (brambory), (mashed potatoes - bramborová kaše)

**massage** *noun* [C, U] the act of rubbing and pressing sb's body in order to reduce pain or to help him/her relax masáž

**medical expenses** *noun* [pl] the money that you spend on medicines or on medical treatment by a doctor, etc. léčebné výdaje

**memory** *noun* [U] (formal) what is remembered about sb after they have died památka

**menu** *noun* [C] 1 a list of the food that you can choose to eat at a restaurant menu, jídelníček 2 a list of possible choices that are shown on a computer screen menu, nabídka

**mid-price** *adj* (used about products for sale) neither the most expensive nor the cheapest that you can buy střední/průměrná cena, ani vysoká, ani nízká cena

**mid-range** *adj* (used about products for sale) neither the best nor the worst that you can buy střední/průměrná (kvalita), ani nejlepší, ani nejhorší (kvalita),

**mineral water** *noun* 1 [U] water that comes straight from under the ground and that contains minerals or gases minerální voda 2 [C] a bottle or glass of mineral water láhev nebo sklenice minerálky

**minibar** *noun* [C] a small fridge in a hotel room, with drinks in it for guests to use minibar, obv. malá lednička s nápoji v hotelovém pokoji

**modern** *adj* new and different from traditional styles moderní, nový, neobvyklý

**modesty** *noun* [U] the action of behaving or dressing so that you do not show your body or attract sexual attention cudnost

**monastery** *noun* [C] a place where religious men (**monks**) live in a community klášter (pro mnichy)

**museum** *noun* [C] a building where collections of valuable and interesting objects are kept and shown to the public muzeum

## N

**nightclub** *noun* [C] a place where you can go to dance and drink late at night noční klub

**night porter** *noun* [C] a person whose job is to be in charge of the entrance to a hotel or large building at night noční vrátný/á

**noisy** *adj* full of noise hlučný

**non-smoking** *adj* (used about a place) where people are not allowed to smoke nekuřácký

**O**

**observation** *noun* [U,C] the act of watching sb/sth carefully for a long time, especially to learn sth pozorování

**occupy** *verb* to live in or use a building, a piece of land, etc. obývat

**on/off duty** *idiom* (used about nurses, doctors, etc.) working/not working at a particular time ve službě/mimo službu

**one-stop** *adj* in which you can buy and do everything you want in one place obchodní středisko a středisko služeb poskytující vše pod jednou střechou

**one-way ticket** *noun* [C] a ticket for a journey to a particular place, but not back again jednosměrná jízdenka

**online** (*adj, adv*) controlled by or connected to a computer or the Internet připojený; v síti

**option** *noun* [C] something that you can choose to have or do volba

**optional** *adj* that you can choose to do or have if you want to volitelný

**order** *verb* to ask for food or drinks in a restaurant, bar, etc. objednat

**organized** *adj* involving a lot of people working together to do sth that has been carefully planned organizovaný

**overall** *adj* including everything; total celkový, kompletní

**P**

**pack** *verb* to put your things into a suitcase, etc. before you go away or go on holiday spakovat, sbalit

**package holiday** *noun* [C] a holiday that is organized by a company at a fixed price and that includes the cost of travel, hotels, etc. dovolená s předem stanoveným programem, placená jednou celkovou sumou

**pagoda** *noun* [C] a religious building (a temple) in India or E Asia in the form of a tall tower with several levels pagoda, věžovitá chrámová stavba

**panoramic** *adj* giving a view of a wide area of land panoramatický, celkový

**passenger** *noun* [C] a person who is travelling in a car, bus, train, plane, etc. but who is not driving it or working in it pasažér/ka, cestující

**passport control** *noun* [C] the place at an airport, etc. where you have to show an official document that identifies you as a citizen of a particular country (your passport), before you can enter or leave a country pasová kontrola

**patient** *adj* able to stay calm and not get angry, especially when there is a difficulty or you have to wait a long time trpělivý

**physical activity** *noun* [C] a sport or exercise that you do in order to keep fit, etc. tělesná cvičení, fyzická aktivita

**pilot** *noun* [C] a person who flies an aircraft pilot/ka

**plateau** *noun* [C] a large high area of flat land náhorní rovina, plošina, plató

**polite** *adj* having good manners and showing respect for others zdvořilý

► **politeness** *noun* [U] zdvořilost

**porter** *noun* [C] 1 a person whose job is to carry suitcases, etc. at a railway station, airport, etc. nosič zavazadel, veřejný posluha 2 a person whose job is to be in charge of the entrance of a hotel or other large building vrátný/á, portýr

**postgraduate** *noun* [C] a person who is doing further studies at a university after taking his/her first degree absolvent/ka vysoké školy, který/á pokračuje po dosažení titulu ve studiu na vysoké škole

**present** *noun* [C] something that you give to sb or receive from sb; a gift dárek

**the present day** *noun* [singular] the situation that exists in the world now, rather than in the past or future dnešní/současný stav, dnešní/současná situace

**price** *noun* [C] the amount of money that you must pay in order to buy sth cena

**problem** *noun* [C] something that is difficult to deal with or to understand problém

**product** *noun* [C] something that is made in a factory, etc. to sell to people výrobek

**professional** *adj* doing a job in a way that shows skill, training or care profesní, odborný

**promote** *verb* 1 to advertise sth in order to increase its sales or make it popular propagovat, dělat reklamu 2 (often passive) to give sb a higher position or a more important job povýšit

**protect** *verb* to keep sb/sth safe; to defend sb/sth chránit, bránit koho/co

**purify** *verb* to remove dirty or harmful substances from sth očistit, zbavit nečistot ► **purified** *adj* zbavený nečistot

**Q**

**qualification** *noun* [C] an exam that you have passed or a course of study that you have completed kvalifikační zkouška/studium

**quiet** *adj* with very little or no noise tichý

**R**

**raise** *verb* to increase sth; to make sth better, stronger, etc. zvýšit

**rate** *noun* [C] a fixed amount of money that sth costs or that sb pays for sth sazba, tarif, cena

**ready** *adj* prepared and able to be used připravený

**recent** *adj* that happened or began only a short time ago nedávny

**reception** *noun* [U] the place inside the entrance of a hotel or office building where guests or visitors go when they first arrive recepcie

**receptionist** *noun* [C] a person who works in a hotel, office, etc. answering the telephone and dealing with visitors and guests when they arrive recepční

**reduction** *noun* [C] the amount by which sth is made smaller, especially in price redukce, sleva

**referee** *noun* [C] a person who gives information about your character and your ability, usually in a letter, for example when you are hoping to be chosen for a job ručitel/ka, garant/ka

**region** *noun* [C] a part of the country of the world; a large area of land region, oblast

**relations** *noun* [pl] the way that people, groups, countries, etc. feel about or behave towards each other vztahy

**religion** *noun* [U] the belief in a god or gods and the activities connected with this náboženství, vyznání

**remove** *verb* to take sth off odstranit

**report to sb** *phrasal verb* to have sb as your manager in the company or organization that you work for podávat zprávy/hlášení komu

**reservation** *noun* [C] an arrangement for a seat on a plane, a table in a restaurant, a room in a hotel, etc. to be kept for you rezervace, objednání

**reserve** *verb* to ask for a seat, table, room, etc. to be available at a future time; to book rezervovat

**resort** *noun* [C] a place where a lot of people go on holiday (výletní, turistické) středisko

**resourceful** *adj* good at finding ways of doing things and solving problems vynalézavý, nápaditý, důmyslný

**respect** *verb* to show care or or pay attention to sb/sth respektovat, uctívat

► **respectful** *adj* zdvořilý, uctivý

**responsibility** *noun* [U, C] a duty to deal with sth/sb so that it is your fault if anything goes wrong zodpovědnost

**responsible (responsible for sb/sth)** *adj* having the job or duty of dealing with sth/sb, so that it is your fault if sth goes wrong zodpovědný (za koho/co)

**restaurant** *noun* [C] a place where you can buy and eat a meal restaurace

**restoration** *noun* [U, C] the return of sb/sth to a previous condition restaurování

**retailer** *noun* [C] a person or company who sells goods to the public in a shop maloobchodník/maloobchodnice

**rob** *verb* (~ a person/bank) to take money, property, etc. from a person or place illegally oloupit, vyloupit (přepadnout a oloupit člověka/vyloupit banku)

**room service** *noun* [U] a service provided in a hotel, by which people staying in the hotel can order food and drink to be brought to their rooms podávání jídel hotelovému hostu v jeho pokoji  
**royal** *adj* connected with a king or a queen or a member of their family královský  
**rude** *adj* not polite; not showing respect to sb hrubý  
**run** *verb* to organize or be in charge of sth; to provide a service vést podnik; poskytovat službu

## S

**safety procedure** *noun* [C] a way of doing sth, especially the usual or correct way, to make sure that people, equipment, etc. are safe bezpečnostní procedura/postup  
**satellite television** *noun* [U] television programmes that are sent to your home using an electronic device up in space that moves around the earth satelitní televize  
**sauna** *noun* [C] a type of bath in which you sit or lie in a small hot room, (also called a sauna) sauna  
**scuba-diving** *noun* [U] the sport or activity of swimming underwater using special equipment for breathing sportovní potápění  
**search** *noun* [C] an act of looking for information in a computer database or on the Internet vyhledávání informací  
**seat** *noun* [C] a place where you pay to sit on a plane, in a theatre, etc. místo, sedadlo  
**self-catering** *adj* (used about a holiday or a place to stay) where meals are not provided for you, so you cook them yourself vlastní stravování  
**serious** *adj* needing to be treated as important závažný  
**service** *noun* [C,U] the work or the quality of work done by sb when serving a customer služba; kvalita služeb  
**sight** *noun* [C] a place of interest that is visited by tourists on holiday turistická atrakce, pozoruhodnost, pamětihodnost, památka  
**sightseeing** *noun* [U] the activity of visiting the places of interest, monuments, etc. in a city, as a tourist navštěvování a prohlížení památek a pozoruhodností; (go sightseeing – jít si prohlížet památky a pamětihodnosti)  
**single** *noun* [C] (also **single room**) a room in a hotel, etc. for one person jednolůžkový pokoj  
**sociable** *adj* enjoying being with other people; friendly společenský, přátelský, družný (o chování)  
**social** *adj* connected with society and the way it is organized společenský, sociální

**sort sth out** *phrasal verb* to find an answer to a problem; to organize sth vyřešit, zorganizovat něco  
**spacious** *adj* having a lot of space; big prostorný  
**sparkling** *adj* (used about a drink) containing bubbles of gas perlivý  
**special** *noun* [C] a dish that is available to order in a restaurant but that is not on the regular menu, and is usually available on one particular day specialita/nabídka dne  
**specialist** *noun* [C] a person with special or deep knowledge of a particular subject odborník/odbornice, specialista/specialistka  
**specifically** *adv* connected with or intended for one particular thing or purpose only specificky, přesně, určitým způsobem  
**spectacular** *adj* very impressive to see; incredible efektní, honosný, okázalý, velkolepý; senzační, neuvěřitelný  
**speedboat** *noun* [C] a small fast boat with an engine rychlý motorový člun, kluzák  
**spell** *verb* to say or write the letters of a word in the correct order (vy)hláskovat nebo správně napsat  
**spreadsheet** *noun* [C] a computer program for working with rows of numbers, used especially for doing accounts tabulkový procesor  
**staff** *noun* [C, usually singular] the group of people who work for a particular organization personál, osazenstvo, zaměstnanci  
**standard** *adj* average or normal rather than having special or unusual features standartní, běžný  
**starter** *noun* [C] a small amount of food that is served before the main course of a meal předkrm  
**statue** *noun* [C] a figure of a person or an animal that is made of stone or metal and usually put in a public place socha  
**still** *adj* (used about a drink) not containing bubbles of gas neperlivý  
**stop off (at/in...)** *phrasal verb* to stop during a journey to do sth zastavit se (v ...)  
**stretch** *noun* [C] an area of land or water kus/kousek země/vodní plochy  
**stunning** *adj* very attractive, impressive or surprising senzační, fantastický, ohromující  
**successful** *adj* having achieved what you wanted úspěšný  
**suite** *noun* [C] a set of rooms, especially in a hotel apartmá  
**sulphur** *noun* [U] a chemical element with an unpleasant smell síra  
**summer camp** *noun* [C] (especially in the US) a place where children go during the summer and take part in sports and other activities letní tábor

**sunbathing** *noun* [U] activity of taking off most of your clothes and sitting or lying in the sun in order to make your skin go darker (get a tan – opálit se) opalování se  
**supervisor** *noun* [C] a person whose job is to make sure that work is being done properly kontrolor/ka, inspektor/ka  
**supplement** *noun* [C] an amount of money that you pay for an extra service or thing, especially in addition to the basic cost of a holiday příplatek  
**supplier** *noun* [C] person or company that sells or provides goods or services dodavatel/ka  
**swimming pool** *noun* [C] an area of water in the ground that has been built especially for people to swim in koupaliště, bazén

## T

**tax-free** *adj* (used about goods, etc.) that you do not have to pay tax on osvobozený od daní  
**team** *noun* [C] a group of people who work together tým  
**tiring** *adj* making you want to rest or sleep únavný  
**tour** *noun* [C] a journey that you make for pleasure, during which you visit many places turistická cesta, výlet, exkurze, turné po  
**tourist** *noun* [C] person who is travelling or visiting a place for pleasure turista/turistka  
**tourist attraction** *noun* [C] an interesting or enjoyable place to go to or thing to do when visiting a place for pleasure turistická atrakce  
**tourist guide** *noun* [C] a person whose job is to take tourists around a city, etc. and give them information about the places of interest and the history of the place they are visiting turistický průvodce/turistická průvodkyně  
**tourist information officer** *noun* [C] a person whose job is to give information to people on holiday about interesting places to visit, etc. referent/ka poskytující turistické informace  
**tour leader** *noun* [C] a person who goes with a group of tourists on a tour and gives them information about the different places they visit vedoucí zájezdu  
**tour operator** *noun* [C] a company that organizes holidays during which you visit many different places organizátor zájezdu/cestovní kancelář organizující zájezd  
**traditional** *adj* following a custom, belief or way of doing sth that has continued from the past to the present; old tradiční  
**train** *verb* to learn or to teach sb how to do a job trénovat, cvičit

**trainee** *noun* [C] a person who is being taught how to do a particular job  
svěřenec/svěřenkyně, učeň/učnice

**transfer** *noun* [U, C] the act of changing to a different, place, vehicle or route when you are travelling přesun, přeprava, doprava, přestup, přesednutí

**transit lounge** *noun* [C] the part of an airport where passengers who are going to continue their journey on another plane can wait for their next flight  
tranzitní hala na letišti, tranzit

**transport** *noun* [U] vehicles that you travel in; a method of travel dopravní prostředek; transport, doprava, přeprava

**travel agent** *noun* [C] a person whose job is to make travel arrangements for people and to reserve tickets, hotels, etc. for them pracovník/pracovnice cestovní kanceláře

**travel industry** *noun* [U] the companies involved in the selling of tickets, hotel reservations, etc. for people travelling to other places průmysl cestovního ruchu

**trekking** *noun* [U] activity of spending time walking, especially in the mountains, for enjoyment and interest  
chůze/chození obv. po horách

**trip** *noun* [C] a journey to a place and back again, either for pleasure or for a particular purpose výlet, zájezd, cesta

**twenty-four hour** (also **24-hour**) *adj* lasting all day and all night; without stopping celodenní/nepřetržitý

**twin room** *noun* [C] (also **twin bedroom**) a room in a hotel, etc. that has two single beds in it pokoj se dvěma oddělenými postelemi (Srovnej s double bedroom.)

## U

**unacceptable** *adj* that most people in society will not allow or approve of nepřijatelný

**underwater** (*adj, adv*) existing, happening or used below the surface of water ponořený, pod hladinou, podmořský

**update** *verb* to make sth more modern zmodernizovat, doplnit o nejnovější informace

## V

**valet service** *noun* [C] 1 (in Britain) a service provided by a hotel, by which sb washes and irons your clothes for you praní a žehlení prádla (druh služby v hotelu) 2 (in the US) a service which provides sb to park your car for you when you arrive at a hotel, restaurant, etc. zaparkování auta zajištěné obsluhou hotelu/restaurace

**valuables** *noun* [pl] the things that you own that are worth a lot of money, such as jewellery, etc. cenné věci, cennosti; šperky

**view** *noun* [C] what you can see from a particular place, especially beautiful natural scenery pohled, výhled

**visitor** *noun* [C] a person who goes to see a place or to stay with a person for a period of time návštěvník/návštěvnice

**voluntary** *adj* (used about work) done by people who choose to do it without being paid dobrovolný

## W

**waiter** (feminine **waitress**) *noun* [C] a person whose job is to serve customers at their tables in a restaurant, etc. číšník (číšnice)

**wander** *verb* to walk somewhere slowly with no particular sense of direction or purpose chodit bez cíle, vandrovat, toulat se

**waterskiing** *noun* [U] the sport or activity of skiing on water while being pulled by a fast boat vodní lyžování

**watersport** *noun* [C] a sport that is done on or in water, such as waterskiing or scuba-diving vodní sport

**website** (also **site**) *noun* [C] a place where a company, etc. has information about itself on the Web webová stránka, website

**well organized** *adj* able to plan your work, life, etc. well and in an efficient way dobře organizovaný

**whale-watching** *noun* [U] the activity of going on an excursion by boat to see whales in their natural surroundings in the sea, for interest and enjoyment výlet za účelem sledování velryb ve volné přírodě

**wheelchair access** *noun* [U] a way of entering or leaving a place for sb in a wheelchair (= a chair with wheels, used by people who cannot walk) přístup pro invalidní vozíky

**wine cellar** *noun* [C] an underground room where wine is stored; the wine stored in this room vinný sklep

**work out (at)** *phrasal verb* to come to a particular result or total after everything has been calculated dopočítat se (k), dopracovat se (k výsledku)

**work schedule** *noun* [C] a plan of things that will happen or of work that must be done pracovní program